AMTRA form
A03
Updated July 2026

ANIMAL MEDICINES TRAINING REGULATORY AUTHORITY

QUALITY | CARE | EXCELLENCE

Submit by booking deadline on AMTRA website**

EXAM BOOKING FORM

Please complete the information below in **BLOCK CAPITALS** and sign the undertaking.

** The booking deadline is normally noon on the Friday that is 4 weeks before the batch of written assessments begins but check the website to confirm.

Title (e.g. Mr/Mrs): _____ Surname:_____AMTRA no:_____

Forename(s): _____

Date of birth: _____

Home address: _____

_____

_____Postcode: _____

Email address: _____

Daytime phone no: _____Mobile phone: _____

Business/employer: _____

Business telephone: _____Contact name:_____

For each module you wish to book, indicate the date chosen and if it is the first attempt or a re-sit. Re-sits carry a fee.

Please carefully select the modules and only pick those you've already enrolled for – for example do not book as a Vet Nurse if you haven't enrolled with AMTRA as a Vet Nurse, and don't pick Farm or Equine if you're enrolled as a Companion Animal candidate. The Avian module is standalone and should only be selected by those who have enrolled for that module – the Farm module includes poultry.

	Date	1st attempt?	
Base		☐ Yes	☐ No
Companion		☐ Yes	☐ No
Equine		☐ Yes	☐ No
Farm		☐ Yes	☐ No
Avian		☐ Yes	☐ No
Vet Nurse		☐ Yes	☐ No

For those booking on-campus exams at Harper Adams University in Shropshire, you MUST tick to confirm you understand you are booking:

☐ Pen-and-paper exam

☐ At least one of the modules is not my first attempt, and so I need to pay the appropriate re-sit fee. I have enclosed a cheque or filled in my credit/debit card details – see attached payment form for fee details.

☐ I need to pay the exam re-booking fee because I previously withdrew from an exam within 4 weeks of the exam. I have enclosed a cheque or filled in my credit/debit card details – see attached payment form for fee details.

☐ I need to pay a "separate sittings fee" - see attached payment form for fee details.

AMTRA will acknowledge receipt of your exam form by email. If you do not receive this within a week of submitting your exam form (or by four weeks before the exam if earlier) please telephone AMTRA.

I wish to enter the examination(s) shown above. I understand that AMTRA will make reasonable efforts to hold all exams, but reserves the right to cancel an exam at its sole discretion. I agree to abide by the Rules and Regulations for AMTRA exams. I will notify AMTRA at least 4 weeks prior to the exam if I wish to withdraw from this exam, otherwise a fee will be charged – see attached payment form for fee details.

Signed: _____Date: _____

Please return this form (with any fee due) to:

AMTRA Ltd, 1c Windmill Avenue, Woolpit, Bury St Edmunds IP30 9UP
or scan/photograph and email the form to: info@amtra.org.uk

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Exam fees

Normal exam fees are included within your enrolment fee. There is normally no separate fee for your first attempt at each of the relevant modules to gain your SQP qualification, provided you sit them all in the same exam week — only complete this page and send payment if a fee is due.

AMTRA fees are subject to revision at any time: the latest fees can be obtained from the AMTRA website or by contacting the AMTRA office.

All AMTRA fees are exempt from VAT.

Re-booking fee

If you have withdrawn from a previous exam within 4 weeks of the exam, a fee is due upon re-booking your new exam. That fee is £87.

Separate sittings

For anyone who enrols as a candidate from 1 January 2026, a "separate sittings fee" will be charged if you choose to take your initial AMTRA modules (i.e. those for which you initially enrol) spread over more than one week. It costs AMTRA considerably more for those who choose this additional flexibility, and though the fee was suspended for a while, it will be in place again for new enrolments from that date. **The fee is £125 for each exam block** (week of exams) that is in addition to the first week.

Re-sit fee

For candidates making a second or subsequent attempt at any of the AMTRA modules involved in their original enrolment:

The fee for re-sits is a £95 Exam Fee PLUS:

	Re-sit fee (plus the Exam Fee)
Base	£125
Companion	£100
Equine	£100
Avian	£100
Farm	£210
VN	£225

Upgrade fees

There is no separate exam fee for an upgrade (i.e. first attempt at an additional module for which you didn't originally enrol with AMTRA) — but you must have already enrolled and paid for the upgrade, and received your additional training manual before sending back this exam booking form.

Please make any cheque payable to AMTRA Ltd, or if paying by credit/debit card please provide this info:

Card num: _____ Start date: _____ Exp. date: _____ Issue no: _____

Name on card: _____ CCV code*: _____ Postcode ♦: _____ House num ♦: _____

*last 3 digits on signature strip on back of card ♦ include postcode & house number that card is registered to

These details will be securely destroyed once your payment has been processed.

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Animal Medicines Training Regulatory Authority Ltd is registered in England no. 02140832 at the above address.