AMTRA form
A08
updated Oct 2025

ANIMAL MEDICINES TRAINING REGULATORY AUTHORITY

Harper Adams University

SQP Student withdrawal & transfer form

Please complete the information below in **BLOCK CAPITALS**, and sign the undertaking.

AMTRA number: _____

Title (e.g. Mr/Mrs): _____ Surname: _____

Forename(s): _____

Date of birth: _____

Home address: _____

_____

_____Postcode: _____

Email address: _____

Daytime phone no: _____Mobile phone: _____

Business/employer at time of enrolment :_____

Business contact: _____ Business telephone: _____

I understand that my enrolment as a student SQP is mine personally and that I am entitled to sit the exam to become an SQP within 24 months of enrolment without further payment to AMTRA, even if I change employer, regardless of who paid for the original enrolment.

I confirm that I voluntarily and permanently withdraw as a student SQP enrolled with AMTRA and Harper Adams University, and that I understand the implications of this.

Signed: _____Date: _____

As it is less than twelve months since my original enrolment, please transfer my enrolment to the following person. That person will supply a completed AMTRA SQP Student Enrolment form and a fee of £95 if within 6 months, or £149 if 6-12 months.

AMTRA fees are subject to revision at any time: the latest fees can be obtained from the AMTRA website or by contacting the AMTRA office.

Name of new student SQP if known:_____

Please send the completed form to: AMTRA Ltd, 1c Windmill Avenue, Woolpit, Bury St Edmunds, IP30 9UP

AMTRA will forward these details to Harper Adams University who will process the withdrawal on the student record (closing the student registration), notify the relevant internal departments and cut off IT access such as to the Moodle system.

AMTRA will remove your information from our list of current student SQPs. You may continue to receive information and external publications for a short while until all records have been updated.