AMTRA form
A10
updated Jan 2026

ANIMAL MEDICINES TRAINING REGULATORY AUTHORITY

AMTRA CPD Points Reductions

Unless AMTRA has requested otherwise, do not apply until after your return to work, as plans and circumstances can change. If your absence is ongoing but you've already been away for more than 6 months at the end of a CPD period, please contact AMTRA to discuss your situation.

The AMTRA Council has agreed that those absent from their SQP role for extended periods may be exempted from part or all of their normal CPD points obligation. In particular, if you have been absent due to maternity leave or long-term sick leave:

- for 6 to 18 months in a two-year CPD Period then CPD points obligation is halved
- for more than 18 months in a two-year CPD Period then CPD points obligation is waived.

If you have returned to work and you know that this applies to you, we'd like to know now.

☐ I have been absent for between 6 and 18 months during the relevant CPD period on maternity leave or long-term sick leave. Please halve my CPD points obligation

☐ I have been absent for more than 18 months during the relevant CPD period on maternity leave or long-term sick leave. Please waive my CPD points obligation

This declaration relates to: ☐ CPD period 9 (July 2025 to June 2027)

You may be required to provide suitable medical evidence to support your claim. A false declaration may be considered by the AMTRA Professional Standards Committee and could result in disciplinary action.

If you believe that other exceptional circumstances not considered by the AMTRA Council apply to you which you consider should result in your points target being reduced or waived, please detail them below. The Council considers that those living in remoter parts of the UK and those working for small businesses are not exempt for those reasons alone.

When informing us of your absence from work please give specific dates of leaving and returning to work * Please write briefly and clearly.

_____

_____

_____

*Name: _____

*Signed: _____

*AMTRA Num: _____ *Dated: _____

*Important: MUST be completed

Please return to: AMTRA, 1c Windmill Avenue, Woolpit, Bury St Edmunds IP30 9UP
Or scan/photograph and email to info@amtra.org.uk